

PERSONAL PROFILE

- 1. NAME : DR. MALTI NAYAK.**
2. PAN : ABJEN1733D
3. DESIGNATION : Asst. Prof.
4. YEAR OF APPOINTMENT : 1995
5. NATURE OF APPOINTMENT: Through PSC.
6. DEPARTMENT : ENGLISH
7. DATE OF BIRTH : 02/04/1966
8. QUALIFICATION : P.HD

S.no.	Degree	Year	Institution	Topic
01	M.PHIL	1989	Dr. Hari Singh Gour Vish. Sagar	The Poetic Language of Nissim Ezekiel:A Stylo- Statistic Study.
02	Ph.D	2020	Swami Vivekanand University, Sagar	Feministic Perspectives in the Fiction of BHARTI MUKHERJEE: A CRITICAL STUDY.

Academic Year 2017-2018

- 1. All duties related to Exams-**
 - . Evaluation of answer books.**
 - . Question paper setting.**
 - . Invigilation work.**
 - . CCE Of 3500 students(F.C.).**
 - . Invigilation work in PSC exam.**
- 2. Member of admission committee.**
- 3. Member of Alumni committee.**
- 4. Contributed article on “E-waste” to the college magazine “Prerna”.**
- 5. Attended “Medhavi Chhatra programme" at Bhopal with girls, as a co-ordinator.**
- 6. Member of editorial group of college magazine.**
- 7. Member of district level voter committee.**
- 8. Coordinator of clay modelling.**
- 9. Member of Rangoli competition.**
- 10. Member of social gathering.**
- 11. Coordinator of group dance.**
- 12. Member of creative writing club.**

13. Inspected teaching qualities and students achievement of two government school under “Pratibha Parv program”.The schools are-
 - . Higher Secondary School Marutal Damoh.
 - . Higher Secondary School Samanna Damoh.
14. Received Appreciation letter by the collector office of State Election Officer, Damoh.

ACADEMIC YEAR-2018-2019

1. Invigilation in MCBU, question paper setting, evaluation of answer books. CCE of 4000 students(F.C.)
2. Incharge of admission(E-PRAVESH).
3. Member of ALUMNI Committee.
4. Member of Pasco Act committee.
5. Member of Guest faculty (Janbhagidari) selection cocommittee.
6. Member of career counselling cell.

- 7. Incharge of Awas Sahitya Yojana.**
- 8. Member of social gathering.**
- 9. Co-ordinator of clay modeling.**
- 10. Co-ordinator of group Dance.**
- 11. Member of Girls Hostel Inspection committee.**
- 12. Member of district level postal valet committee worked as verification officer in election.**
- 13. Member of webcasting team during Vidhan Sabha Election.**

ACADEMIC YEAR-2019-2020

- 1. All duties related to Exams-**
 - . Evaluation of answer books.**
 - . Question paper setting.**
 - . Invigilation work.**
 - . CCE Of 3500 students(F.C.).**
 - . Invigilation work in PSC exam.**
- 2. Member of Admission Committee.**
- 3. Member of Alumni Committee.**

- 4. Member of PASCO ACT COMMITTEE.**
- 5. Member of Social Gathering Committee.**
- 6. Coordinator of Clay Modelling.**
- 7. Coordinator of Group Dance.**
- 8. Remedial classes for English literature.**
- 9. Incharge of girls hostel.**
- 10. Co-operated in the training program of SVCGC as a member of the cell.**
- 11. Participated in National Voter awareness programme.**
- 12. Received certificate of appreciation from the District Election Office.**
- 13. Received appreciation letter from the Collector office of State Election Office.**

ACADEMIC YEAR-2020-2021

- 1. Member of admission committee(Arts).**
- 2. All duties related to Exams-**
 - . Evaluation of answer books.**

- . Question paper setting.**
- . Invigilation work.**
- . CCE Of 6000 students(F.C.).**
 - 3. Co- ordination of Clay Modeling committee and Group Dance.**
 - 4. Organized 5 days National FDP Programme from 2/2/2021 to 06/02/2021 (11 lectures in 5 days).**
 - 5. Awarded Ph.D. degree on 4th of November 2020. Title of thesis- FEMINISTIC PERSPECTIVE IN THE FICTION OF BHARTI MUKHERJEE.**

ACADEMIC YEAR-2021-2022

- 1. Participated as anchor of the INTERNATIONAL WEBINAR on “ Role of Fast Food in Modern Life" on 28/01/23 organized by the Home Science Department.**
- 2. Member of Editorial Committee of College magazine “Patrika".**
- 3. Incharge of NAAC Criteria number 06.**

- 4. Co-ordinator of Goun ke Beti scholarship scheme.**
- 5. Project guide of about 100 girls of UG (NEP).**
- 6. AS in Examination (morning shift).**